

**CANADIAN MOUNTAIN AND SKI GUIDE PROGRAM**

**Application Package**

Package Contents:

1. Program Description
2. Notice of Increased Risk
3. Application Information
4. Sample Format Guiding/Climbing Resume
5. Payment and Cancellation Policy
6. Course Registration Form

Submit completed registration and documentation to:

Canadian Mountain & Ski Guide Program  
Thompson Rivers University  
900 McGill Rd.  
Kamloops, BC  
V2C 0C8

Ph - 250-371-5838

Fax - 250-371-5845

Email: [cmsg@tru.ca](mailto:cmsg@tru.ca)

## 1. Alpine Guide Program

Alpine Guides specialize in alpine, rock and waterfall ice climbing terrain.

The goal of the Assistant Alpine Guide exam is to certify guides to work with supervision in all types of alpine climbing terrain. A second goal is to continue the aspirant guide's learning process in applying techniques in a wide variety of conditions.

Candidates are expected to come prepared and able to demonstrate and be examined on information contained in the Technical Handbook for Professional Mountain Guides and as taught on Guide Training – Rock, the Assistant Rock Guide exam, Guide Training – Ice, and Guide Training - Alpine; and the ITP Level 1 Avalanche course. The guiding standard requires movement up to 5.10 in rock shoes; 5.8 in mountain boots, alpine ice to 70 degrees and water ice to Grade 4 with confident and efficient movement.

Guide Training – Alpine is a pre-requisite to the Assistant Alpine Guide Exam. You may wait one year after Guide Training – Alpine before you are required to take the AAG exam.

If you have already completed Guide Training – Alpine and are applying to the AAG Exam, proceed with the application package. If you have not attended Guide Training – Alpine, return to the ACMG web site and click on 'Guide Training – Alpine' or contact the CMSG Program office for the application package.

## 2. Notice to Participants of Professional Guide Training Courses - Increased Risk

TRU and the ACMG provide training intended to develop professional skiing, climbing, hiking, rescue, and wilderness travel guides. To train professional guides it is necessary for students to participate in activities that have higher levels of risk than what may be considered reasonable by entry-level, intermediate, novice, commercial guiding, or recreational standards. This may include, but is not limited to activities such as: lead climbing where the climber places his or her own protective equipment, climbing without helmets, travel and decision making in avalanche terrain, climbing and rescue in a multi-pitch environment, students driving program vehicles, hiking in unusually rough and remote terrain, stress from examination and grading processes, students making route and hazard assessment decisions on behalf of other students, unsupervised activities; and continuing with an activity when it may not be considered reasonable by entry-level, intermediate, novice, commercial guiding, or recreational standards (for example, when fatigued, in inclement weather, or in high hazard conditions).

### **Waiver and Release of Liability**

**AT THE START OF EACH COURSE or EXAM YOU ARE REQUIRED TO SIGN A LEGAL RELEASE DOCUMENT (Waiver). YOU CAN VIEW A COPY ON-LINE. WE RECOMMEND YOU SEEK LEGAL ADVICE IF YOU HAVE QUESTIONS.**

## 3. Application Information

### **Prerequisites required before you can apply**

- Have a current Advanced (80 hr) First Aid and CPR certificate (Wilderness First Aid is preferred; however OFA 3 will be accepted).
- CAA Industry Training Program Level One for Avalanche Operations certificate
- Completion of Guide Training - Ice and Guide Training - Alpine with a recommendation to continue to the exam.

### **To apply you must submit**

- ❑ Registration form (attached)
- ❑ Copy of your current Advanced Wilderness First Aid. (If you will be taking your first aid course after the application deadline, attach a confirmation of registration for the first aid program you are taking – this must be complete, and confirmation received by our office (copy of certificate or letter from the first aid provider) in advance of the course date.
- ❑ Copy of your CAA Level 1 certificate
- ❑ Personal resume update
- ❑ Updated climbing skills resume. See attached format example.

### **Concerning Applications**

Allow yourself adequate time to create a well structured, organized, and complete application that arrives on time. Your application plays a significant role in whether you will be accepted into the program or not. Poorly organized applications or unformatted resumes jeopardize your acceptance as your background, skills and qualifications may not be clear and/or may compare unfavourably to other applications. Please retain a copy of your application for your records or incase of loss.

### **Application Deadline**

Applications must be complete and received by the CMSG Program office by the application closing date. Late or incomplete applications may not be accepted.

Application deadlines, course dates and fees can be viewed online at [www.cmsg.info](http://www.cmsg.info) or contact the Program Office at (250) 371-5838. Dates and fees are updated regularly and may change without notice. **Applications can be emailed, faxed or mailed to:**

**Canadian Mountain and Ski Guide Program  
Thompson Rivers University  
900 McGill Road  
Kamloops, B.C. V2C 0C8  
Fax: (250)371-5845  
Email: [cmsg@tru.ca](mailto:cmsg@tru.ca)**

### **Notification of Acceptance**

Applicants will be notified of acceptance into the course, once accepted the course deposit is due and must be paid in full to confirm placement. See payment details below. **If accepted and it becomes clear to the instructors that you are not at the standard indicted on your application, instructors have the right to remove you from further participation.**

## **4. Sample Format for Climbing Skills Resume**

#### Work Experience

Route	Difficulty	Location	Supervising Guide	Date
<i>Name of route</i>	<i>grade</i>	<i>area or range</i>		<i>month/year</i>
1.				
2.				
Etc.				

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#### Personal Experience - create a separate category for each style of climb (rock, ice, alpine)

Route	Difficulty	Location/Area	Belayer	Date	Style (if applicable)
<i>Name of route</i>	<i>Grade</i>	<i>area or range</i>	<i>Partner name</i>	<i>month/year</i>	
<i>flash/redpoint</i>					
1.					
2.					

Etc.

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## **5. Payment and Cancellation Policy**

### **Course Deposit**

**The course deposit (\$500) is due once you are formally accepted into your course and must be paid in full to confirm placement.**

The remaining course fee is due 6 weeks before the course start date. Course fee information is posted online ([www.cmsg.info](http://www.cmsg.info)) in the “Dates and Fees” section.

Fees include: facilities, administration, instruction, and assessment while on the course. Candidates are responsible for all their own equipment, meals, transportation, and accommodation unless otherwise indicated; additional details are provided prior to each course.

**If final payment is not received 6 weeks before the course starts you will be withdrawn from the course.**

### **Please use Option 1 if a deposit is required**

1. Cheque or money order payable to Thompson Rivers University, must be mailed to:  
Canadian Mountain and Ski Guide Program  
900 McGill Road  
Thompson Rivers University  
Kamloops, V2C 0C8 – (Attn Brad)
2. By phone – telephone the TRU Finance Department at **250-371-5646** during regular business hours. You must have your student number when you call. You can use Visa, MasterCard or American Express.
3. Through your bank – using your bank’s electronic payment services. Set TRU as a payee.
4. On the Web (only if you have a myTRU account and know your myTRU number)  
Log on to myTRU at [www.tru.ca](http://www.tru.ca) > Quicklinks > myTRU > Students Resources > Online Payment > Make Payment

### **Cancellation and Refunds**

**The following policies are strictly enforced.**

If notice of cancellation is received by TRU **6 weeks or greater** prior to the course start date, all monies paid will be refunded.

**There will be no refunds of any kind if notice of cancellation is received less than two weeks before the course starts.**

**Notice of cancellation must be made in writing (email is fine) to the Canadian Mountain and Ski Guide Program.**

If the CMSG Program cancels the course, all fees will be refunded in full.

## 6. Registration Form – Assistant Alpine Guide Exam

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
Year/month/day

Address: \_\_\_\_\_

\_\_\_\_\_ City: \_\_\_\_\_

Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Cell: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Emergency Contact: \_\_\_\_\_

Relationship (i.e. father, mother, wife etc.): \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ City: \_\_\_\_\_

Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Cell: \_\_\_\_\_ Email: \_\_\_\_\_

Please indicate Course Dates and Locations

First Course: \_\_\_\_\_

Second Course: \_\_\_\_\_

Please refer to Payment and Cancellation Policy for payment information.

### Medical Information

Please respond YES or NO to the following questions. Please specify or provide details as needed.

Do you have any drug allergies?

Do you require any medications?

Do you have any medical conditions that the instructors need to be aware of?

Do you have any food allergies/restrictions?

**Application checklist. If documentation is missing, your application may be rejected unless a reasonable explanation is attached.**

Climbing Experience Resume

80 hour first aid certificate

CAA Level 1 certificate

Registration Form

**I acknowledge having read the application package including the Cancellation Policy and Waiver and I agree to the terms and conditions described, and certify all information in my application is true and correct.**

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_